

MEMORANDUM OF AGREEMENT
regarding student internships
no.

On in Warsaw:

the Medical University of Warsaw in Warsaw, ul. Żwirki i Wigury 61, 02-091 Warsaw, represented by:

.....- Dean.....

hereinafter referred to as the "University",

and

.....
(name of the workplace/healthcare facility where students will be completing their internships)

represented by:

.....

hereinafter referred to as the "Workplace" ,

concluded this Memorandum of Agreement regarding the internships done by student/students* of the Faculty of at the Medical University of Warsaw.

§1

1. The internship referred to in the Memorandum of Agreement will last for a period of working days (i.e..... hours).
2. The Workplace undertakes to accept the student/students* of the Faculty of of the Medical University of Warsaw, for the purpose of carrying out internships, majoring in, who will present a referral referred to in section 3.
3. The student will agree the date of commencement and completion of the internship directly with the Workplace. The basis for the student's internship is a personal referral, which the student will present at the Workplace on the first day of the internship at the latest. The referral will be issued by the University in accordance with the specimen form attached as Appendix No. 1 hereto.

§2

The Workplace undertakes to accept the student/students* free of charge to do internship in accordance with the internship programme attached as Appendix 2 hereto.

§3

1. The University agrees to insure the student/students* against civil liability.
2. The University undertakes to inform the student/students* of the necessity to take out personal accident insurance.
3. The University declares that it undertakes to cover the costs associated with the student's/students'* post-exposure proceedings in the event of circumstances justifying such proceedings.

§4

Generally applicable regulations shall apply in any matters not governed by this Memorandum of Agreement, in particular the Act on Higher Education of 27 July 2005 (i.e. Dz.U. 2017, item 2183, as later amended).

§5

1. The University declares that it will make available - upon the student's consent - the student's personal data contained in the referral referred to in §1 section 2. The University declares that it will be the controller of the student's personal data within the meaning of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as GDPR.
2. The University declares that it will be the controller of personal data, within the meaning of the GDPR, with regard to the personal data of the authorised representatives of the Workplace who will sign the student internship records upon completion of the students documenting the completion of their internships.
3. The University declares that it has appointed a Personal Data Protection Officer, contact - tel. 22-57-20-320; iod@wum.edu.pl
4. The personal data of the persons referred to in section 2 will be processed by the University under Article 6(1)(f) GDPR for the purpose and to the extent necessary for the performance of any tasks related to the implementation hereof, including for the purpose of documenting the completion of internships by students of the University hereunder, in the category of ordinary data - name, surname, position held and workplace, telephone number and fax number.
5. The personal data of the persons referred to in section 2 will not be transferred to any third parties unless required by law and will not be transferred to a third country or an international organisation within the meaning of the GDPR.
6. The personal data of the persons referred to in section 2 will be stored for a period of 50 years in accordance with the provisions of the Regulation of the Minister of Science and Higher Education of 16 September 2016 on the documentation of the course of studies (Journal of Laws of 2016, item 1554, as later amended).
7. Persons providing personal data on the student internship record referred to in section 2 shall have the right to access their personal data, to rectify, delete or restrict their processing or to object to their processing, as well as the right to transfer data and the right to lodge a complaint with the supervisory authority, which is the President of the Office for Personal Data Protection.
8. The provision of personal data on the internship record referred to in section 2 is a contractual condition required for the implementation hereof. The refusal to provide personal data shall result in being unable to implement this memorandum of agreement, and consequently the refusal to provide personal data shall result in the Workplace having to immediately appoint another person instead. A request to delete data or restrict data processing will not affect the retention of personal data by the Medical University of Warsaw for a period of 50 years carried out in performance of the obligation imposed on the Medical University of Warsaw by the provisions of the Regulation of the Minister of Science and Higher Education of 16.09.2016 on the documentation of the course of studies (Journal of Laws of 2016, item 1554 as later amended).
9. The source of personal data will be the student internship records referred to in section 2.
10. Based on the personal data provided by the persons referred to in section 2, the University will not make any automated decisions, including decisions resulting from profiling within the meaning of the GDPR.
11. The Workplace undertakes to communicate the content of this article sections 2-11 to the designated representatives of the Workplace referred to in section 2.

§6

The Memorandum of Agreement is concluded for an indefinite period of time, and it can be terminated by either Party with one month's notice.*

or

The Memorandum of Agreement is concluded for a fixed period of time from to and it can be terminated by either Party with one month's notice.*

§7

The Memorandum of Agreement has been drawn up in two counterparts, one for each party.

University

.....

Workplace

.....

** Select one of the alternatives.*